

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, FEBRUARY 27, 2019

7:00 P.M.

AGENDA

I. **Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any witnesses business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:00 p.m., in the Audubon High Media Center for a Board Meeting, posted on the Audubon Public School District website, posted copies on Edgewood Avenue at the main entrance (between Chestnut and Pine Street) and the Pine Street Entrance of the high school, to the *Retrospect* newspaper, and filed with the Borough Clerk.

II. **Roll Call**

SY 2017-2019

___ Ammie Davis

___ Joseph Ryan

___ Ed Simpson

SY 2018-2020

___ Marianne Brown

___ Pam Chiaradia

___ Jeff Whitman

SY 2019-2021

___ James Blumenstein

___ Allison Cox

___ Ralph Gilmore

SY 2019 Mt. Ephraim Representative

___ Nancy Schiavo

III. **Authorizing Executive Session:**

WHEREAS, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-12 et seq.) requires all meetings of the **Audubon Board of Education** to be held in public, N.J.S.A. 10:4-12(b) sets forth nine types of matters that may lawfully be discussed in Executive Session," i.e. without the public being permitted to attend; and

WHEREAS, the **Audubon Board of Education** has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the nine exceptions to public meetings set forth in N.J.S.A. 10:4-12(b) are listed below, and next to each exception is a box within which the number of issues to be privately discussed that fall within that exception shall be written, and after each exception is a space where additional information that will disclose as much information about the decision as possible without undermining the purpose of the exception shall be written.

NOW, THEREFORE, BE IT RESOLVED that the **Audubon Board of Education** will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12(b):

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____ Any matter in which the release of information would impair a right to receive funds from the federal government;

X Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

_____ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body

_____ Any matter involving the purchase lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

X Any investigations of violations or possible violations of the law;

_____ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

WHEREAS, the length of the Executive Session is undetermined; however, the **Audubon Board of Education** will make every attempt to estimate the time of the session prior to convening the session after which the public meeting shall reconvene and the **Audubon Board of Education** will proceed with business.

NOW, THEREFORE, BE IT RESOLVED, that the **Audubon Board of Education** will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the **Audubon Board of Education** hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the **Audubon Board of Education** attorney advises that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the school district or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the **Board of Education**, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the board secretary to take the appropriate action to effectuate the terms of this resolution.

IV. **Call meeting to order**

V. **Flag Salute**

VI. **THE AUDUBON SPOTLIGHT PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR JANUARY 2019.**

Pre-Kindergarten
Ella Williamson

Kindergarten
Anna Springer

Grade One
Peyton Reddy

Grade Two
Leah Roseboro

Grade Three
Luna Shields

Grade Four
Lillyanna Alvarez

Grade Five
Abby Whalen

Grade Six
Abigail Bradshaw

Grade Seven
Erika Ladzenski

Grade Eight
Dillon Prim

Freshman Class
Edward Rodriguez

Sophomore Class
Christopher Kennedy

Junior Class
John Borden

Senior Class
Caitlyn Clarke

VII. **REPORT:** Student Council Representative: Zachary Olszewski

VIII. **RECESS:**

PRESENTATION:

Audit Report June 30, 2018 Rob Inverso

IX. **APPROVAL OF BOARD MINUTES:**

1. Motion to approve the following minutes:

January 16, 2019 Executive Session

January 16, 2019 Public Session

February 9, 2019 Public Session

Motion to Approve: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson

___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman

___ Pam Chiaradia ___ Ralph Gilmore

X. **PARTICIPATION:** (Agenda Items Only)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

All motions are voted on by all members unless otherwise marked with a +.

XI. **GOVERNANCE:** Chairperson: Ms. Brown – Committee Members: Mr. Blumenstein, Mr. Ryan, Mr. Simpson, Alternate: Ms. Schiavo

1. Motion to approve the first reading of the following revised policies and regulations as recommended by the Governance Committee of the Board:

Regulation	Title	New/Revised
Regulation 5561	Use of Physical Restraint	Revised
Regulation 7440	School District Security	Revised
Regulation 7441	Electronic Surveillance in School Buildings and on School Grounds	Revised
Policy	Title	New/Revised
Policy 0000.02	Introduction (M) Bylaws, Policies and Regulations	Revised
Policy 0141.2	Board Member and Term - Receiving District	Revised
Policy 0155	Board Committees	Revised
Policy 0167	Public Participation in Board Meetings	Revised
Policy 0168	Recording Board Meetings	Revised
Policy 0169.02	Board Member Use of Social Networks	New
Policy 2320	Independent Study Programs	Abolished
Policy 2430	Extra-Curricular Activities	Revised
Policy 2431	Athletic Competition	Revised
Policy 2431.3	Practice and Pre Season Heat-Acclimation for School-Sponsored and Extra-Curricular Activities	Revised
Policy 2431.8	Varsity Letters for Interscholastic Extra-Curricular Activities	Revised

Policy 5465	Early Graduation	Abolished
Policy 5533	Student Smoking	Revised
Policy 5561	Use of Physical Restraint and Seclusion Techniques for Students With Disabilities	Revised
Policy 7440	School District Security	Revised
Policy 7441	Electronic surveillance in School Buildings and on School Grounds	Revised
Policy 8462	Reporting Potentially Missing or Abused Children	Revised

2. Motion to approve the second reading and adoption of the following policies as recommended by the full Governance Committee of the Board.

Regulation	Title	New/Revised
Regulation 1550	Equal Employment/Anti-Discrimination Practices	Revised
Regulation 1613	Disclosure and Review of Applicant's Employment History	New
Regulation 2431.2	Medical Exams Prior to Participation on a School Sponsored Interscholastic or Intramural Team or Squad	Revised
Policy	Title	New/Revised
Policy 1550	Equal Employment/Anti-Discrimination Practices	Revised
Policy 1613	Disclosure and Review of Applicant's Employment History	New
Policy 7425	Lead Testing of Water in Schools	New
Policy 8507	Breakfast Offer vs. Serve	Revised

Policy 8561	Procurement Procedures for School Nutrition Programs	New
Policy 9242	Use of Electronic Signatures	New

Motion to Approve: _____ Second: _____

Roll Call:

Marianne Brown Allison Cox Joseph Ryan Ed Simpson
 James Blumenstein Ammie Davis Nancy Schiavo Jeff Whitman
 Pam Chiaradia Ralph Gilmore

XII. OPERATIONS: Chairperson: Mrs. Cox – Committee Members: Mrs. Davis, Mr. Gilmore, Mr. Whitman, Alternate: Mrs. Chiaradia,

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the months of September, October, November and December 2018. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

September Board Secretary's Report

October Board Secretary's Report

November Board Secretary's Report

December Board Secretary's Report

2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the months of September, October, November, and December 2018. The Cash Reconciliation Report and Secretary's reports are in agreement for the months of September, October, November and December 2018.

September Cash Reconciliation Report

October Cash Reconciliation Report

November Cash Reconciliation Report

December Cash Reconciliation Report

3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

5. Motion to approve the additional bills payable list for January 2019 in the amount of \$917,259.00 when certified.
6. Motion to approve the bills payable list for February 2019 in the amount of \$839,613.57 when certified.
7. Motion to approve the following use of facilities requests:

AHS:

Track and Field facilities (all lanes with the exception of one lane to be left available for town people)
 St. Rose of Lima will begin running March 1st thru June 1st 2019 5:30pm-7:30pm Monday thru Friday.
 Contact Person Carole M. Fess 547-3247 or Cell 425-8162.

Wrestling room – Impulse Wrestling Club begins 3/15/19 – 3/14/20 – Tony Carbone coordinates with Don Seybold (contact person 609-332-6712) allowing them to use facility 2-3 days per week only when facility is not being used by any other entity from 7:00pm – 9:00pm

Principal Conf. Room – Mt. Ephraim Rotary/Club/AHS Guidance - 2/6/19, 2/7/19 Contact: Robert Cogliser 546-1523 & Mike Tomasetti 6:30pm - 9:00pm

High School Varsity Baseball Fld. – Audubon Blue Fox Baseball - Sundays only March 10- August 18 from 9:00am-12:00 – Contact Person Jim Rossell 609-706-3988

Classroom B102- Fairleigh Dickinson University – Tuesdays April 16- June 18, 2019 from 6:00pm to 9:45pm. Contact Person Elizabeth Tartaglia 201-692-7171

HAV:

Media Center – 1/29/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687

Media Center – 2/26/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687

Media Center – 3/26/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687

Media Center – 4/30/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687

Media Center – 5/21/19 PTA Meeting 6:00pm-8:00pm. Contact Person Rachel Negro 816-5687

MAS:

Library - 2/19/19 PTA – 5th Gr. Parent meeting for 6th Gr. Year in Mansion- Contact Person Melissa McClosky 856-655-5681

Library – 2/5/19 PTA – 5:30-8:30 Q & A Session for Science Fair - Contact Person Melissa McClosky 856-655-5681

All Purp Rm. – 4/8 & 4/9 Science Fair, 3:00 begin time till end of day as per Use of facilities form– PTA – Contact Person Melissa McClosky 856-655-5681

Playground and Black top Area – 6/7/19 Family Fun at Mansion Ave. School - 12:00-4:30pm (12:00-3:00 set up time, activity begins at 3:00pm) – MAS PTA – Contact Person Melissa McClosky 856-655-5681

All Purp Rm. – 4/16/19 Family Fun Bingo night w/Hav. 2nd gr. Parents, 6:00pm-9:30pm, MAS PTA – Contact Person Melissa McClosky 856-655-5681

8. Motion to accept the June 30, 2018 audit as presented by Rob Inverso – February Board Meeting.
9. Motion to approve the District’s Corrective Action Plan for the year ending June 30, 2018:

RECOMMENDATION NUMBER	CORRECTIVE ACTION APPROVED BY THE BOARD	METHOD OF IMPLEMENTATION	PERSON RESPONSIBILITY FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
<u>Financial Planning, Accounting & Reporting</u> 2018-01 That the county superintendent approval be requested for any transfer to capital outlay excluding equipment	The Business Administrator will review all transfers before performed in budget system to make sure no transfers require county approval	The Business Administrator will receive county approval for any transfers into capital outlay excluding equipment	School Business Administrator	2/20/2019

10. Motion to acknowledge Safety Drills conducted in the District Schools:

Audubon Park Preschool

January 8, 2019 Fire Drill
January 11, 2019 Lockout

Haviland Avenue School

January 7, 2019 Fire Drill
January 10, 2019 Lockout

Mansion Avenue School

January 23, 2019 Fire Drill
January 24, 2019 Shelter in Place

Audubon High School

January 8, 2019 Fire Drill
January 29, 2019 Lockout Drill

11. Motion to approve voiding the following Warrant checks; they are outstanding for more than one year.

Check #46041 \$219.00 10/19/16
Check #46604 \$1,297.50 2/15/17
Check #46848 \$80.00 3/28/17
Check #47476 \$93.00 9/30/17

12. Motion to approve a modification the 2018-2019 district calendar as listed:

- Updates include a change in April 11th to a full-day for students in 7th and 8th grade and a late arrival (9:35 AM) for students in grades 9 through 12.
- PARCC Testing has been replaced with NJSLA (New Jersey Student Learning Assessment).

13. Motion to accept the donation from the William Penn Bank (\$9,000) and the Audubon Baseball Alumni Association (\$3,975.63) for the removal of the old and installation of a new remote controlled LED lit baseball scoreboard (Total \$12,975.63). The sign is slated to come from Varsity Scoreboards (\$10,175.63) and to be professional installed by Sign Pros (\$2,800).

Motion to Approve: _____ Second: _____

Roll Call:

___ Marianne Brown	___ Allison Cox	___ Joseph Ryan	___ Ed Simpson
___ James Blumenstein	___ Ammie Davis	___ Nancy Schiavo	___ Jeff Whitman
___ Pam Chiaradia	___ Ralph Gilmore		

XIII. EDUCATION: Chairperson: Mr. Simpson, Committee Members: Mr. Blumenstein, Mrs. Chiaradia, Ms. Schiavo, Alternate: Mr. Ryan

1. Motion to recognize the Future Ready Schools District Pledge made by Dr. Andrew P. Davis on behalf of the Audubon Public School District as of February 20, 2019.

2. Motion to approve the following field trip requests for the 2018-2019 school year:

2/19/19 & 2/20/19 HS Ms. Bonvetti, 1 chaperone, 8 students each day to Mansion Avenue School: Purpose: National Junior Honor Society members will meet/speak about transition to Junior High including curriculum. Activities, social anxieties with current 6th graders: Departure 11:15 am – Return 1:30 pm, Cost \$0

3/04/19 HS Mr. Webb, 2 chaperones, 21 students to Audubon Senior Center: Purpose: Archiving and digitizing of Audubon Historical Society's records and artifacts for public access: Departure 8:30 am – Return 2:30 pm, Cost \$0

3/11/19 HS Ms. Scotto, 4 chaperones, 20 students to Camden County Jail: Purpose: Criminal deterrent for at Risk Students: Departure 9:30 am – Return 1:30 pm. School bus \$123.25 Paid by ABOE

3/19/19 HS Ms. Willis, 3 chaperones, 12-15 students to Mothers Matter, Sewell, NJ: Purpose: Interact students will help assemble beauty products in baskets for mothers in need: Departure 9:10 am – Return 2:30 pm, School bus \$165.32 Paid by ABOE

3/20/19 HS Ms. Georgel, 4 chaperones, 50 students to Barnes Foundation, Phila., Melting Pot, Maple Shade, NJ: Purpose: French Impressionist Tour and Fondue Lunch: Departure 9:15 am – Return 2:30 pm, School bus \$172.79 Paid by Students

3/22/19 HS Mr. Webb, 2 chaperones, 19 students to University of Pennsylvania: Purpose: to attend the 2019 Penn International Relations Conference: Departure 8:00 am – Return 2:30 pm, School bus \$104.00 Paid by Students

3/25/19 HS Ms. Novick, 7 chaperones, 45 students to Cinemark Movie Theater in Somerdale: for PBIS event: Departure: 8:45 am – Return 12:30 pm, School bus \$114.72

3/25/19 HS Ms. Warren, 3 chaperones, 55 students to Camden County College: Purpose: college for a day – campus tour: Departure 8:30 am – Return 1:00 pm, Cost \$0

3/29/19 HS Mr. Bantle, 4 chaperones, 30 students to Office Depot Distribution Center, Bristol, PA: Purpose: Office Depot Distribution Center, warehouse tour jobs: Departure 9:00 am – 1:45 pm, School bus \$173.40 \$173.40 Paid by The Surf Shoppe Account

4/1/19 HS Ms. Fisher, 2 chaperones, 45 students to Woodford Cedar Run Wildlife Refuge: Purpose: Investigate Pineland Ecosystem & adaptations of local flora & fauna: Departure 8:30 am – Return 2:15 pm, School bus \$182.71 Paid by Students

4/1/19 HS Ms. VanFossen, 2 chaperones, 30 students to Rowan College Gloucester County: Purpose: Campus Tour, class registration with college advisors: Departure 8:30 am – 1:30 pm, Cost \$0

4/2/19 HS Ms. Fisher, 2 chaperones, 39 students to Woodford Cedar Run Wildlife Refuge: Purpose: Ecology – Pineland adaptations: Departure 8:30 am – Return 2:15 pm, School bus \$182.71 Paid by Students.

4/8/19 MAS Ms. McCurdy, Mr. Bentley, Ms. Horan, 10 chaperones, 39 students to Ellis Island: Purpose: A culmination of Social Studies investigation of immigration: Departure 7:30 am – Return 4:30 pm, School bus \$379.24 Paid by Students

4/10/19 MAS Ms. Hueber, Ms. Miller, 9 chaperones, 41 students to Ellis Island: Purpose: A culmination of the Social Studies investigation on immigration: Departure 7:30 am – Return 4:30 pm, School bus \$379.24 Paid by Students

4/11/19 MAS Mr. Rehn, 2 chaperones, 40 students to Cherry Hill Skating Rink: Purpose: 5th Grade Safety Patrol Skating Party: Departure 11:30 am – Return 2:30 pm, School bus \$98.86 Paid by ABOE

5/8/19 HS Mr. Webb, 4 chaperones, 40 students to Independence Hall: Purpose: Explore the circumstances and setting of the establishment of the United States through primary sources: Departure 8:00 am – 2:30 pm, School bus \$218.93 Paid by Students

5/31/19 HAS First Grade Teachers, 10 chaperones, 84 students to Adventure Aquarium: Purpose: Students will enhance their understanding of patterns of animals and their offspring and what they need to do to survive: Departure 9:00 am – 2:00 pm, School bus \$543.80 Paid by Students

- Motion to affirm that the Audubon Board of Education is in receipt of the district Harassment. Intimidation and Bullying monthly report as presented by the superintendent, and is in agreement with all actions taken in regard to the incident reported at the January 2019 meeting of the Board of Education.

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS #5709	1	0	1
HAS	0	0	0
MAS	0	0	0

- Motion to approve the agreement with GCSSSD-CRESS for the 2018/2019 school year in the amount of \$3,060.00 to provide speech/language services for out-of-district tuition student.
- Motion to approve the following Out-Of-District Placement by the Special Services Department for the 2018/2019 school year.

STUDENT ID#	PLACEMENT	TUITION COST	ADDITIONAL SERVICES
10365	HADDON HEIGHTS	\$14,000.00	\$24,325.00

- + Motion to approve a request from a staff member for her child to complete the 2018-2019 school year in accordance with the Audubon Board of Education Policy #5111 – Non Residents, with the provision the staff member is currently employed by Audubon Public Schools.
- Motion to approve Audubon High School to continue the cooperative sports swim program with Collingswood High School for the 2019-2020 and 2020-2021 school year.
- Motion to approve a request from high school student ID #44479 for senior privilege for the remainder of the 2018-2019 school year.

Motion to Approve: _____ Second: _____

Roll Call:

Marianne Brown Allison Cox Joseph Ryan Ed Simpson
 James Blumenstein Ammie Davis Nancy Schiavo Jeff Whitman
 Pam Chiaradia Ralph Gilmore

XIV. HUMAN RESOURCES: Chairperson: Mrs. Davis, Committee Members: Ms. Brown, Mrs. Cox, Mr. Whitman, Alternate: Mr. Gilmore

- + Student Statistics February 2019

Date	School	In District	Out of District	Alternate	Total
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2/14/19	Preschool	29	1	0	30
	Haviland	288	4	0	292
	Mansion	383	3	0	386
	Jr-Sr High	797	18	0	815
Audubon Public School District Total		1,497	26	0	1,523

2. + Motion to accept the letter of resignation from Diane Kaufman, cafeteria aide at Haviland Avenue School, effective retroactive to February 15, 2019.
3. + Motion to accept the letter of resignation from Sean Kennedy, part time classroom aide at Mansion Avenue School, effective retroactive to February 19, 2019.
4. + Motion to accept the letter of resignation from Dana Zipkin, academic support Interventionist at Mansion Avenue School, effective April 30, 2019.
5. Motion to accept, with best wishes, the letter of resignation with the intent to retire, from Paul Gallo, Maintenance/Grounds Personnel at the High School, effective July 1, 2019.
6. + Motion to accept the letter of resignation from Lisa Baumann, Special Education Aide at Audubon Preschool, effective March 1, 2019.
7. + Motion to approve the revised salary of Kristin Rotan as a part time preschool teacher at Audubon Park Preschool, on an emergent basis, at 1 BA, \$29,348.24, (prorated) 58%, 19.5 hours per week, effective retroactive to January 7, 2019 through June 30, 2019, pending completion of all district and state requirements.
8. + Motion to approve Diane Owen as part time custodian at Mansion Avenue School at Step 3, salary of \$28,500.00 (prorated), (\$14.84 per hour), not to include benefits, for 25 hours per week for 12 months per year, effective March 4, 2019 through June 30, 2019, pending completion of all district and state requirements.
9. Motion to approve Mark McKee as a long term substitute math teacher at the high school at Step 1 BA, per diem rate of \$253.00, not to include benefits or sick time; time worked does not count towards the acquisition of tenure, effective April 29, 2019 through October 14, 2019, with 3 days of articulation time prior to April 29, 2019, pending completion of all district and state requirements.
10. Motion to approve the following high school guidance counselors for up to 70 hours of summer work at their individual hourly rate with supporting time sheets:

Mike Tomasetti
Wendy VanFossen
Marie Bonvetti
Emily Warren
11. Motion to approved Paul Frantz to be approved as a substitute bus driver for the 2018-2019 school year, not to begin prior to March 1, 2019.
12. + Motion to approve a request from Carrie Figueroa, special education teacher at Mansion Avenue School, to invoke the Federal Family Medical Leave Act, effective retroactive to February 7, 2019 through February 22, 2019.

Motion to Approve: _____ Second: _____

Roll Call:

- ___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
 ___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
 ___ Pam Chiaradia ___ Ralph Gilmore

13 + Motion to approve a request from Charlene Fitzmaurice, part time special education teacher at Mansion Avenue School, for an unpaid leave of absence until March 20, 2019.

14. + Motion to approve the following Thomas Jefferson University student to complete her student teaching requirement at the Audubon Preschool as listed:

Student Teacher	Grade/Subject	Dates	Cooperating Teacher
Jennifer Faccenda	Occupational Therapist	36 hour clinical experience Spring 2019 semester	Margaret Walsh

15. + Motion to approve the following Camden County College student, Alyssa Lozada, to complete a 15 hour field observation placement at Mansion Avenue School as part of her requirement for the Teaching Introduction to the Professional Class in the Spring 2019 semester. Cooperating teachers will be Shannon Horan and Zachary Bentley.

16. + Motion to approve the following requests to attend workshops/conferences for the 2018-2019 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS/MAS	\$170.00	Carl Ellinwood	February 21 – 23, 2019	NJMEA Convention, New Brunswick, NJ
ADMIN	\$149.00	Andrew P. Davis Ed.D.	March 5, 2019	NJASA – Strategic Planning: Benefits – Filter For Decisions
HS	\$175.00	Pennie Bigelow	March 22, 2019	Facing the Future 27
HAS	\$269.00	Ilana Ablon	March 18, 2019	School – Based SLP's: A Language Processing Disorder – What it is
MAS	\$195.00	Theresa Klaus	March 15, 2019	Recent Advances in Understanding Word Level Reading Problems. Assessment and Highly Effective Intervention
MAS	\$259.00	Jennifer Battista	March 22, 2019	Enhancing the Effectiveness of Your Guided Reading
HS	\$995.00	Melissa Cecchini	August 5 – 8, 2019	AP Summer Institute English Language & Compositions

17. + Motion to approve children's book author, Karen Rostoker-Gruber, coming to Haviland Avenue School to sign books on March 8, 2019, snow date March 13, 2019.

18. Motion to approve Patrice Kilvington as an additional chaperone for the Senior Trip on April 8 – 12, 2019.

19. Motion to approve the following individuals to be identified as being paid through the IDEA Grant for the 2018/2019 school year as follows:

Name	Position	Amount	Percentage of Salary	Account #
Janine Gilbrook	PT Classroom Aide	\$9,774.60	100%	20-252-100-106
Joy Steel	PT Classroom Aide	\$20,815.00	100%	20-252-100-106
Nicole Ward	PT Classroom Aide	\$5,972.40	100%	20-252-100-106

20. + Motion to approve Carl Ellinwood to complete a video project of his instruction as part of his Master's Degree requirement for Loyola University, MD. Parent permission has been secured for all classes being video-taped. All recordings are the property of Mr. Ellinwood and will be destroyed under the supervision of the building principal at the conclusion of the course.

21. Motion to approve paid spring coaching positions for the 2018-2019 school year:

NAME	POSITION	AMOUNT
Rich Horan	Baseball Varsity Coach	\$7,649.00
*Ryan Knoll *Tyler Inkster *Zachary Jakubowski	Baseball Asst. Varsity	\$2,528.00 \$2,528.00 \$2,528.00
Keith Allen	Baseball Junior Varsity	\$2,528.00
Randolph Callaway	Baseball Freshman	\$2,528.00
Luke Collazzo	Golf Varsity	\$5,439.39
Paul Frantz Matthew Harter	Golf Asst. Varsity	\$1,762.50 50% begin March 2019 \$1,762.50 50%
Erin Small	Softball Varsity	\$7,649.00
Maddy Meehan	Softball Asst. Varsity	\$5,056.00
Stacy Caltagirone	Softball Junior Varsity	\$5,056.00
Erica Wentzel	Softball Freshman	\$2,529.00
Chris Sylvester	Boys Tennis Varsity	\$6,075.00
Diane Bay	Boys Tennis Assistant	\$3,951.00
Steve Ireland	Boys Track & Field Varsity	\$7,649.00
Adam Cramer	Girls Track & Field Varsity	50% Varsity Stipend 50% Assistant Stipend \$6,352.50
Daniel Cosenza	Girls Track & Field Varsity	50% Varsity Stipend 50% Assistant Stipend \$6,352.50
Daniel Reed Roger Houghkirk	Track & Field Assistant Boys	\$5,056.00 \$5,056.00
Dustin Stiles	Track & Field Assistant Girls	\$5,056.00

Krista Little	7/8 Grade Coed Track & Field	\$2,603.00
Randy Marr	7/8 Grade Coed Track & Field Assist.	\$1,225.00
John Walsh (Three-Fifths) Dave Niglio (Two-Fifths)	Spring Weight Training	\$1,461.60 \$974.40
Scott LaPayover	Spring Athletic Trainer	\$5,253.00
Donald Seybold	Spring Asst. Athletic Director	\$2,825.29

*Keith Allen, Randolph Callaway, Tyler Inkster, Zachary Jakubowski and Ryan Knaul will each receive 1/5 of the total of Varsity Assistant's + JV + Freshman stipends.

22. Motion to approve volunteer spring coaching positions for the 2018-2019 school year:

Baseball	Steve Alemi, Andrew Bednarek, Pat Dewechter, Wade Gies, Chris Harris, Aaron Holmes, Rich Horan III, Brian Kulak, Robert Panico, Brett Phillips, Ralph Schiavo, Don Seybold, Kevin Terifay and Derek "Boomer" Wickersham
Golf	Angela DiFilippo & Mike Tomasetti
Softball	Amanda Brown
Spring Weight Training	Keith Allen and Dominic Koehl, Sam Santore
Track and Field Programs	Shawn Agnew, Kieren Boland, Alice Borden, Joseph Furlong, Jr., Kyle Kilvington, Randy Marr, Andria Morrison, Kyle Muckley, and Anthony Pugliese, Tim Knoll
Boys' Tennis	Laurie Bouch, Matthew Harter and Monika Waniek
Weight room	Keith Allen

23. Motion to approve the following as district substitutes/home instruction tutors for the 2018-2019 school year, on an emergent basis, pending completion of all district and state requirements.

Kelsey Vespe	Substitute Teacher
Gabriella Velez-Smick	Substitute Teacher
Stephanie DiVito	Substitute Teacher
Diane Kaufman	Substitute Cafeteria Aide

24. Motion to approve the substitute nurse rate from \$110.00 to \$200.00 per diem.

Motion to Approve: _____ Second: _____

Roll Call:

___ Marianne Brown ___ Allison Cox ___ Joseph Ryan ___ Ed Simpson
___ James Blumenstein ___ Ammie Davis ___ Nancy Schiavo ___ Jeff Whitman
___ Pam Chiaradia ___ Ralph Gilmore

XV. REPORTS:

XVI. Superintendent's Report

XVII. (2018) Program Representatives:

- A. CCESC Rep. Rotation: **Ms. Brown**
- B. CCSBA Rep. Rotation: **Mr. Blumenstein**
- C. AEF Representative: **Mr. Whitman**

XVIII. Board Member Comments

XIX. PUBLIC PARTICIPATION: (Open Discussion)

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Board Bylaws #0167 of the Audubon Public Schools Board of Education Policy Manual.

XX. CLOSED SESSION: (If Necessary)

1. Motion to move board to closed session at approximately _____ pm for the following:
Reconvene at approximately _____ pm.

XXI. ADJOURNMENT

1. Motion to adjourn meeting at approximately _____ pm.